Members present: Alian, Becky, Ashley, Crystal, Jenny, Tim, Rene, Pia, Stephanie, Krista, Yvonne, Ron, Katrina, Yazmin

1. We welcome Yazmin Garcia Trejo as our liaison from the communications committee. Yazmin will be helping us with our newest spotlight on AIR. Ashley and Yazmin will contact Pia in the next week.
2. Biennial evaluations update
   [https://urbanorg.app.box.com/s/akcfvocwwjlkp8g93twt8vcpy7z0qh89]
3. The committee discussed updates to the TI website. They suggested the following:
   a. “How to join” Needs to be emphasized
   b. The Landing page should include the top paragraphs from the “About the TI” page
   c. The History could be displayed in accordion design
   d. The biennial evaluation form should be available