

February 14, 2017

TICC Agenda

Members present: Ashley Kirzinger, Timothy Triplett, Andy Peytchev, Jamie Dayton, Ron Langley, Mandy Sha, Peter Miller, Scott Keeter, Tim Johnson, Tom Miller,

### 1. Biennial Evaluation Update

- Link to assignments:  
<https://urbanorg.app.box.com/s/akcfvocwwjlkp8g93tw8vcp7z0qh89>
- Update: [Biennial Evaluation Report.xlsx \(open link\)](#)
- [Reviews have been completed for all TI members who joined in 2014](#)

Process for TI members who do not publicly release data:

- Contact TI members for methods report (see below for email template)

Dear (Contact Name),

As a member of AAPOR's Transparency Initiative, your organization is reviewed every two years to ensure that you are providing the disclosure elements as specified in the Transparency Initiative guidelines. It is time for your biennial review. As a member of the Transparency Initiative Coordinating Committee (TICC), I am tasked with reviewing two recent reports from your organization. I have been unable to find enough publicly available reports to complete this review so I am requesting that you provide (1 or 2) reports for evaluation. As a member of the TICC, I ensure the confidentiality of the information that you provide and I will not share this with any other person(s) except for the co-chairs of the TICC- Ashley Kirzinger and Tim Triplett.

Please email me an electronic version of (INSERT NUMBER) final methods report. You do not need to share any additional information about the project outside of the requirements of the disclosure elements. If you have any concerns regarding this procedure, please feel free to contact either me or the co-chairs.

### 2. Member Spotlight Candidates

- Langer Research Associates was our February TI member spotlight
- Ashley will contact our next member spotlight (likely the Quinnipiac University Poll)

### 3. AAPOR Conference

- AAPOR's Transparency Initiative  
Presentation Format: Full Panel  
Session Title: AAPOR's Transparency Initiative  
Session Date: May 19th, 2017  
Session Time: 8:00 AM - 9:30 AM
- We will be sending a Doodle poll in order to fill slots to staff the table
- Giveaway Options (committee decided on the flashlight pen  
Flashlight: <http://www.conventionbags.com/shoppingcart/shop/flashlight-with-light-up-pen.html>

4. New members to the TICC

- TICC members will provide suggestions for new members to the TICC (to fill 3 slots) by end of February 2017. – We will also review the list people who volunteered to help out when filling out their membership form.